

Rowan-Salisbury School System

Curriculum Coach Expectations

- Provide on-site training for K-5, EC, and ESL teachers using research-based strategies, various books, materials, and resources
- Attend regularly scheduled meetings with the Director of Elementary Education/Elementary Curriculum Specialist to participate in professional development, problem-solving, brainstorming, sharing of information
- Focus on teachers most in need of support/new RSSS/ILTs
- Be in every classroom daily
- Conduct demonstration lessons
- Conduct informal observations
- Provide support by grade level to ensure proper implementation of English/Language Arts, Math, Science, and Social Studies curriculums
- Provide continued support for implementation of guided reading, K-2 Literacy Assessment, running records, word walls, high frequency words (K-2), and overall balanced literacy
- Monitor daily schedules to ensure Balanced Literacy program is being implemented; provide support as needed in self-selected reading, read aloud, shared reading, guided reading, word work, writing, handwriting
- Assess classrooms for adequate resources (classroom libraries for independent reading, books for read alouds, math manipulatives). Plan for/support/acquire resources as needed
- Provide guidance for implementation of the North Carolina Standard Course of Study and system instructional programs
- Order/organize professional libraries and leveled book libraries in the school
- Train instructional and reading assistants
- Provide support to classroom teachers in use of technology
- Grow professionally through attendance at conferences and regional trainings
- Create and maintain webpage
- Attend grade-level meetings
- Review assessment results with teachers and administrators; work with teachers to ensure that assessment data drives instruction
- Cover classes for peer observations/accompany teachers on peer observations
- Monitor/assist with special projects (ex., Spelling Bee, Local Writing Assessment, Curriculum Connection Newsletter)
- Perform non-administrative duties as requested by the principal
- Curriculum Coaches are not to be assigned responsibilities for formal/informal TPAS observations, student discipline, substitute teaching, or coordinating testing**
- Meet regularly with school administrators to assess needs and plan strategies for interventions
- Look for best practices—discuss, model, suggest, assist in changes to implement as needed
- Check Email Daily
- Turn in logs each week electronically