

What must I do when I get a new student?

1. The new student will be able to login after a day or so as SIMS notifies the Tech Department of his arrival. The login scheme is: lastnamefirstinitialmiddleinitial with password being the last four digits of the SS#. Example: sippeltw / ####
2. Request that the Tech Facilitator "add" the student to the AR database. I will need the last name, first name, last four digits of SS# and grade of the student.
3. You may then "enroll" that student in your AR, AccelMath, STAR, etc. classes from the database.

